



Space Rental Information

Fee: \$1500 Banquet Room, \$2000 for entire building and \$900 for outside area

Event Information

- **White Hall only provides the space – all linens, tables, chairs, decorations, glassware, and plates must be rented. If any tables are used, they must be covered with your linens.**
- **Only wine and limited beer selections are allowed on premises. All wine is to be provided through White Hall Vineyards, and beer can be provided through the caterer.**
- **Champagne or sparkling wine is to be provided by White Hall Vineyards (through our distributor).**
- **The winery is non-smoking.**
- **Our building is handicap accessible.**
- **The caterer is responsible for all set-up, cleaning, and removal of remaining articles, including trash.**
- **The cooking of food is not permitted inside the building.**
- **The caterer must be insured to cover possible damage and injury.**
- **There cannot be any amplified music outdoors.**
- **Any children must be accompanied by an adult to the restrooms.**
- **If children are to be in attendance, they must be supervised. Please identify this person to the winery representative. We suggest age appropriate food for children.**
- **Beginning and ending times must be specified and you must adhere to them due to our retail operation license. The event is limited to 4 hours, if held after hours of operation, and must end by 10:00 pm.**
- **There should be a designated liaison person during the event and this person should be identified to the winery representative.**
- **A \$300.00 deposit is required to hold your reservation. This is refundable if cancellation is made two months or more in advance. The remaining balance is required one month in advance. The cost of wine used during the event will be billed afterwards.**

I have read and agree with the above stated restrictions.

Print Name _____

Signature _____ **Date** _____